

Lester Public Library of Arpin Meeting Agenda
8091 Cty Rd. E., Arpin, WI 54410 May 10, 2021 at 7 p.m.

Called to Order: _____

Present:

Absent:

Guests:

**In compliance with COVID-19 guidelines,
meetings will be held at the
Arpin Safety Building until further notice.**

ACTION ITEMS

Approve April 2021 minutes

Move to accept April minutes as presented / with changes (circle one).

_____ Seconded by _____

Approve April 2021 expenses

Move to accept April expenses as presented / with changes (circle one).

_____ Seconded by _____

Approve April 2021 payroll

Move to accept April payroll as presented / with changes (circle one).

_____ Seconded by _____

Library Director Report & Updates:

- Book Drop Purchase
- Foyer Heater Purchase
- Library Assistant vacancy

Board Discussion:

- Updated Library Assistant Job Description
- Consideration of new Personnel Policy

Discuss/Approve the updated Library Assistant Job Description

Move to accept the updated Library Assistant job description as presented / with changes (circle one).

_____ Seconded by _____

Discuss/Approve the addition of a Personnel Policy

Move to accept the addition of the Personnel Policy as presented / with changes (circle one).

_____ Seconded by _____

Motion to adjourn by _____ seconded by _____. _____ p.m.

Next meeting will be held Monday, June 14th 7 p.m. Meetings are open to the public.