

Lester Public Library of Arpin Meeting Minutes

8091 County Road E, Arpin, WI 54410 March 8th, 2021 at 7 p.m.

In compliance with COVID-19 guidelines, meetings will be held at the Arpin Safety Building until further notice.

Called to Order by President Jill Richardson at 7:00 p.m.

Present: Jill Richardson, Lesley Bauer, Steve Van Wyhe, Annette Pyke, Melissa Hardinger

Absent:

Additional Attendees: Director Stacy Kunding, Town Treasurer Karmen Bouma, Renee Fait

Approve February 2021 minutes

Move to accept February minutes as presented.

Motion made by Jill Richardson, Seconded by Lesley Bauer, Motion passed.

Approve February 2021 expenses

Move to accept February expenses as presented.

Motion made Jill Richardson, Seconded by Melissa Hardinger, Motion passed.

Approve February 2021 payroll

Move to accept February payroll as presented.

Motion made by Jill Richardson, Seconded by Steve Van Wyhe, Motion passed.

Library Director Report:

- Logo and website progress: logo is done, with different versions for Facebook, website, and promotional materials; brochure will be printed soon; SCLS will be updating the website
- SLP and programming updates
 - current programs include story hour make 'n take, family winter reading challenge, and roll and read adult reading challenge; crochet group will start coming in on Tuesday from Vesper provided policies and capacity rules are followed
 - SLP presentations are booked; theme is Tails & Tales
- Donation was made to library via SCLS foundation, as well as a separate donation for staff

Board Discussion:

- Beth Martin Memorial Donations: discussion of using donations for purchase of new outdoor book drop, with an added plaque in memory; estimates and options will be reviewed at April meeting

Approve purchase of book drop

Move to accept the purchase of a new outdoor book drop using Beth Martin memorial donations.

Motion made by Steve Van Wyhe, Seconded by Melissa Hardinger, Motion passed.

- Library foyer update
 - weatherstripping brushes added to front door, there is no weatherstripping on the back door
 - doorstop was added to front door
 - wall damage in foyer is due to foyer not being heated and frost getting into wall
 - Veterans' pictures and a smaller copy of the Preamble will be moved to reference room, WI flag will be kept in foyer, American flag will be donated as we have one outside
- Adjacent County Reimbursement: Clark County has no SCLS library, so we can bill them for non-resident library use

Approve Bulletin Board & Literature Policy

Move to accept the Bulletin Board & Literature Policy as presented.

Motion made by Jill Richardson, Seconded by Melissa Hardinger, Motion passed.

- Loan Policy: will revisit in April, proposed changes include:
 - patrons can accumulate up to \$10.00 in fines charged to their account before not being able to check out materials
 - a \$5.00 processing fee will be charged in addition to replacement price for lost/damaged items

Discuss/Approve Library Assistant review and wage increase

Move to accept Library Assistant review and wage increase as presented.

Motion made by Jill Richardson, Seconded by Melissa Hardinger, Motion passed.

Motion to adjourn by Steve Van Wyhe, Seconded by Melissa Hardinger at 7:51 p.m.

Next meeting will be held Monday, April 12th at 7 p.m. Meetings are open to the public.