

Lester Public Library of Arpin Meeting Minutes

8091 County Road E, Arpin, WI 54410 Monday, November 4th, 2019 at 7 p.m.

Called to Order by President Jill Richardson at 7:01 p.m.

Present: Jill Richardson, Lesley Bauer, Katie Hartwig, Melissa Hardinger, Shirley Dupee, and Rebecca Niese

Absent: Jamie Delikowski

Additional Attendees: Karmen Bouma, Director Stacy Kunding

Approve October 2019 minutes

Move to accept October minutes as presented.

Motion made by Katie Hartwig, Seconded by Jill Richardson, Motion passed.

Approve October 2019 expenses

Move to accept October expenses as presented.

Motion made by Jill Richardson, Seconded by Lesley Bauer, Motion passed.

Approve October 2019 payroll

Move to accept October payroll as presented.

Motion made by Katie Hartwig, Seconded by Lesley Bauer, Motion passed.

Library Director Report:

- The library had 6 -10 patrons show up for October events that were held at the library. Halloween party attendance was down from last year.
- Richfield 4-H will be sponsoring and putting up the Angel Tree mid-November.
- Operation Gratitude, patrons can write appreciation cards for Veterans throughout November.
- Stacy mentioned that BiblioVation training went well. Starting December 7th, patrons will not have access to LINKcat and the library will not have access to the catalog until the transition is finished on 12/10.
- Stacy is also working on the summer learning program with Andrea, the Vesper library director. The program will be held June 23rd through July 28th. Theme is fairy tales, fantasy, and mythology.

Board Discussion:

- Talked about furnace and air quote. Also, a plan will need to be created for if it fails.
- Electric quotes were reviewed for moving ethernet port for printer and staff computer. Lighting quotes for changing all lighting to LEDs and adding can lights in dark corners were reviewed as well. Lighting in back hallway does not need to be converted to LEDs at this time. Everything else is to be done at once to prevent increase in quote and additional mess.

Approve electric and lighting quote

Move to accept electric and lighting quotes

Motion made by Jill Richardson, Seconded by Rebecca Niese, Motion passed.

- Discussion about charging for replacement library cards. There is more of a concern for getting payments for lost items than for replacement library cards.
- Discussion about changing movie license. Current license is very restrictive. Can get a more inclusive one through SCLS but with a higher expense. Decision was made to not renew current license or join Swank through SCLS. Money would better used going towards library programs. Library will not have a movie license and cannot show movies.
- The shelving quotes were reviewed, and discussion was held. Discussion included possibilities where the new shelves would go in the children's area and teen room, as well as modifications of the shelves already there. Existing shelving pieces will be used with new shelving to cut costs. In the children's area there will be two exits for safety reasons and fire purposes. There is a possibility books may have to be weeded to create the second exit. Also, wheelchair accessibility measurements were checked. An amount was given for Stacy not to go over with purchase of all the shelves.

Approve amount for shelves

Move to accept proposed shelving amount.

Motion made by Jill Richardson, Seconded by Katie Hartwig, Motion passed.

- Discussion was made for fire alarms and carbon monoxide detectors to be put in the appropriate spots. Also, the possibility of applying for a grant to purchase an AED machine was discussed

Motion to adjourn by Jill Richardson, Seconded by Lesley Bauer at 8:20 p.m.

Next meeting will be held Monday, December 2nd at 7 p.m. Meetings are open to the public.