

**Lester Public Library of Arpin Meeting Agenda**  
**8091 Cty Rd. E., Arpin, WI 54410    May 9, 2022 at 7 p.m.**

Called to Order: 7:00 p.m.

Present: Jill Richardson, Tiffany Draeger, Steve Van Wyhe

Absent: Annette Pyke, Melissa Hardinger

Guests: Karmen Bouma, Stacy Kundinger

**ACTION ITEMS**

**Approve April 2022 minutes**

Move to accept April minutes as presented.

Motion made by Steve Van Wyhe, Seconded by Jill Richardson.

**Approve April 2022 expenses**

Move to accept April expenses as presented.

Motion made by Jill Richardson, Seconded by Tiffany Draeger.

**Approve April 2022 payroll**

Move to accept April payroll as presented.

Motion made by Jill Richardson, Seconded by Steve Van Wyhe.

**Library Director Report & Updates:**

- As the library has made the transition from LP to natural gas, the director requested the LP Buy Back reimbursement monies be added to the current materials grant fund to cover a deficit in the years funding for these items.
- Story Hour will end for the season with the finale tree planting party on Wednesday, May 18<sup>th</sup>.
- Summer Library Program registration will start Tuesday, May 17<sup>th</sup> with the program running June 14<sup>th</sup> – July 26<sup>th</sup>.
- The director is looking to other area libraries for suggestions to update our patron behavior policies.

**Board Discussion:**

- Library Director Job Description review
- Salaries and In-House Promotion Policy review

**Approve Library Director Job Description**

Move to accept the Library Director Job Description as presented.

Motion made by Jill Richardson, Seconded by Tiffany Draeger.

**Approve the Salaries and In-House Promotion Policy**

Move to accept the Salaries and In-House Promotion Policy with the removal of capped wages along with the Library Aide position.

Motion made by Jill Richardson, Seconded by Tiffany Draeger

Motion to adjourn by Jill Richardson, Seconded by Steve Van Wyhe at 7:34 p.m.

**Next meeting will be held Monday, June 13<sup>th</sup> 7 p.m. Meetings are open to the public.**