

**Lester Public Library of Arpin Meeting Agenda**  
**8091 Cty Rd. E., Arpin, WI 54410 June 13, 2022 at 7 p.m.**

Called to Order: 7:00 p.m.

Present: Jill Richardson, Tiffany Draeger, Steve Van Wyhe, Melissa Hardinger

Absent: Annette Pyke

Guests: Karmen Bouma, Stacy Kundinger

**ACTION ITEMS**

**Approve May 2022 minutes**

Move to accept May minutes as presented.

Motion made by Jill Richardson, Seconded by Steve Van Wyhe.

**Approve May 2022 expenses**

Move to accept May expenses as presented.

Motion made by Jill Richardson, Seconded by Melissa Hardinger.

**Approve May 2022 payroll**

Move to accept May payroll as presented.

Motion made by Steve Van Wyhe, Seconded by Jill Richardson.

**Library Director Report & Updates:**

- Summer Library Program “Oceans of Possibilities” begins June 14<sup>th</sup>. Early Registrations exceed 2021.
- The library will be participating in a local holds program starting July 1<sup>st</sup>. This will allow new materials to remain within the library for 60 days after being cataloged, offering a larger variety of new items for Arpin patrons.
- The director will be ordering a new laptop to replace an existing outdated unit. She also has researched and plans to order a new label printer which will solve the problem of label fading caused by the current printer.

**Board Discussion:**

- Due to trustee absences, the July meeting will be cancelled and agenda items moved to the August meeting.
- Incident Report form review
- Internet Use Policy review
- Rules for online safety for children under age 18 review
- Confidentiality of Patron Records Policy review
- Collection Development Policy review
- Library Bill of Rights & The Freedom to Read Statement review
- Gift & Donation Policy review

**Approve the Incident Report form**

Move to accept the incident Report form as presented.

Motion made by Jill Richardson, Seconded by Tiffany Draeger.

**Approve the Internet Use Policy**

Move to accept the Internet Use Policy with changes.

Motion made by Jill Richardson, Seconded by Steve Van Wyhe.

**Approve the Rules for online safety for children under age 18**

Move to accept the Rules for online safety for children under age 18 as presented.

Motion made by Jill Richardson, Seconded by Tiffany Draeger.

**Approve the Confidentiality of Patron Records Policy**

Move to accept the Confidentiality of Patron Records Policy as presented.

Motion made by Jill Richardson, Seconded by Tiffany Draeger.

**Approve the Collection Development Policy**

Move to accept the Collection Development Policy as presented.

Motion made by Jill Richardson, Seconded by Melissa Hardinger.

**Approve the Library Bill of Rights and the Freedom to Read Statement.**

Move to accept the Library Bill of Rights and the Freedom to Read Statement as presented.

Motion made by Jill Richardson, Seconded by Steve Van Wyhe.

**Approve the Gift and Donation Policy**

Move to accept the Gift and Donation Policy as presented.

Motion made by Jill Richardson, Seconded by Tiffany Draeger.

Motion to adjourn by Jill Richardson, Seconded by Melissa Hardinger at 7:26 p.m.

**Next meeting will be held Monday, August 8th 7 p.m. Meetings are open to the public.**