

Lester Public Library of Arpin Meeting Minutes

8091 County Road E, Arpin, WI 54410 June 1st, 2020 at 7 p.m.

Called to Order by President Jill Richardson at 7:02 p.m.

Present: Jill Richardson, Lesley Bauer, Katie Hartwig, Melissa Hardinger, Shirley Dupee, Jamie Delikowski

Absent: Rebecca Niese

Additional Attendees: Karmen Bouma, Director Stacy Kundering

Approve May 2020 minutes

Move to accept May minutes as presented.

Motion made by Katie Hartwig, Seconded by Lesley Bauer, Motion passed.

Approve May 2020 expenses

Move to accept May expenses as presented.

Motion made Jill Richardson, Seconded by Katie Hartwig, Motion passed.

Approve May 2020 payroll

Move to accept May payroll as presented.

Motion made by Katie Hartwig, Seconded by Melissa Hardinger, Motion passed.

Library Director Report:

- Library opened June 1
- Summer Library Program: June 30 - August 4 at the park, follow guidelines, social distance families, families will need to provide their own food for the picnic at the end of the program, so far have 15 registered and participants will need to be registered to attend programs
- Library Staff Summer Hours: Joyce is taking summer off, is willing to fill in if needed
- LP Tank: to be filled and lifted, discussion about changing tank to gas

Board Discussion:

- Library re-opening plan: 10 people allowed in library at one time including staff, plexiglass between staff and patrons at desk, hand sanitizer at door, no programs will be offered in the library, staff is not required to wear a mask, children under the age of 12 may not use the library without an adult, restrictions were reviewed by Wood County Health and deemed acceptable. Library materials and red box will be quarantined.

Old Business:

- Flag compliance: replace clips and line, new flag.

Motion to hire electrician Matt Ortnr to wire a light on the flagpole.

Motion made by Jill Richardson, Seconded by Katie Hartwig, Motion passed.

- Teen room lights: swapped out so they are all the same.
- Memorial Donations: discussion of what to use money for included outside sign, furniture, dropbox – tabled to get definite cost of dropbox.
- Siding: waiting on estimate.

Adjourn into closed session

Motion to adjourn into closed session to discuss Director and Library Assistant reviews/wage increases.

Motion made by Jill Richardson, Seconded by Katie Hartwig at 7:32 p.m.

Call to Order closed session at 7:34 p.m.

Present: Jill Richardson, Katie Hartwig, Melissa Hardinger, Shirley Dupee, Jamie Delikowski

Absent: Rebecca Niese

Abstained: Lesley Bauer (during Library Assistant review due to conflict of interest)

Board Discussion:

- Director review
- Library Assistant review

Adjourn closed session

Motion to adjourn closed session.

Motion made by Jill Richardson, Seconded by Shirley Dupee at 8:01 p.m.

Call to resume open session at 8:01 p.m.

Present: Jill Richardson, Lesley Bauer, Katie Hartwig, Melissa Hardinger, Shirley Dupee, Jamie Delikowski

Absent: Rebecca Niese

Additional Attendees: Director Stacy Kunding

Approve Director and Library Assistant wage increases

Move to accept Director and Library Assistant wage increase as discussed in closed session.

Motion made by Jamie Delikowski, Seconded by Jill Richardson, Motion passed.

Motion to adjourn by Jamie Delikowski, Seconded by Katie Hartwig at 8:02 p.m.

Next meeting will be held Monday, July 13th at 7 p.m. Meetings are open to the public.