

Lester Public Library of Arpin Meeting Minutes

8091 County Road E, Arpin, WI 54410 June 3, 2019 at 7 p.m.

Called to Order by President Jill Richardson at 7:05 p.m.

Present: Jill Richardson, Rebecca Niese, Marci Spindler, Lesley Bauer, Jamie Delikowski, & Karmen Bouma

Absent: Katie Hartwig & Jonni-rae Grancorvitz

Additional Attendees: Director Stacy Kunding

Approve May 2019 minutes

Move to accept May minutes as presented.

Motion made by Rebecca Niese, Seconded by Marci Spindler, Motion passed.

Approve May 2019 expenses

Move to accept May expenses as presented.

Motion made Jill Richardson, Seconded by Lesley Bauer, Motion passed.

Approve May 2019 payroll

Move to accept May payroll as presented with increased hours for Stacy Kunding due to a 5-week work month.

Motion made by Rebecca Niese, Seconded by Jill Richardson, Motion passed.

Discuss/Approve the following Policies

- Incident Report Form
- Internet Use
- Rules for Online Safety
- Confidentiality of Patron Records
- Gift & Donation
- Director Evaluation Form
- Loan Policy

Move to accept the above policies as presented.

Motion made by Lesley Bauer, Seconded by Marci Spindler, Motion passed.

Library Director Report:

- New library e-mails have been set up. General inquiries should now be directed to staff@arpinpl.org TDS e-mail will be discontinued after current contacts have been changed to new e-mail addresses.
- May 17th was the final Story Hour until fall. Kevin Krings came and read to the children. He also planted a new flowering crab tree donated by ArborVantage on the north side of the Library. A pizza party followed with 24 patrons participating in the day's events.
- The Library hosted two "Library Links" technology programs with 8 attending.
- Summer Library Program registration has begun. Donations have been received from After All Inc., and Weichelt Trucking & Excavating.

Board Discussion:

- The Materials Selection & Collection Development policy will be tabled for next month.

Old Business:

Discuss/Approve the renting of a storage facility for Library use.

Move to go forward with storage facility rental.

Motion made by Rebecca Niese, Seconded by Lesley Bauer

Motion to adjourn by Jill Richardson, Seconded by Marci Spindler at 7:44 p.m.

Next meeting will be held Monday, July 1st at 7 p.m. Meetings are open to the public.