

Lester Public Library of Arpin Meeting Minutes

8091 Cty Rd. E., Arpin, WI 54410 Monday, January 7, 2019 at 7 p.m.

Called to Order: 7:00 p.m.

Present: Katie Hartwig, Judy Carlson, Stacy Kunding, Lesley Bauer, Jill Richardson, Jonnie-Rae Grancorvitz, Rebecca Niese and Karmen Bouma

Approve December 2018 minutes

Move to accept December minutes as presented.

Motion made by Katie Hartwig, Seconded by Lesley Bauer, Motion passed.

Approve December 2018 expenses

Move to accept December expenses as presented.

Motion made by Jill Richardson, Seconded by Jonni-Rae Grancorvitz, Motion passed.

Approve December 2018 payroll

Move to accept December payroll with Personnel Update.

Motion made by Jill Richardson, Seconded by Katie Hartwig, Motion passed.

Discuss/Approve Changes to 2018 October and November Payroll

Move to accept 2018 October and November Payroll with liability changes.

Motion made by Rebecca Niese, Seconded by Stacy Kunding, Motion passed.

Discuss/Approve Wage Correction for April and May 2018 with Reimbursement for James Bauer

Move to accept wage correction reimbursement along with change of anniversary date to April 1st for James Bauer.

Motion made by Stacy Kunding, Seconded by Jonnie-Rae Grancorvitz, Motion passed.

Discuss/Approve Appointment of James Bauer as Interim Library Director as of November 1, 2018

Move to accept James Bauer as Interim Library Director with his consent.

Motion made by Stacy Kunding, Seconded by Rebecca Niese, Motion passed.

Discuss/Approve LPLA Employment Application and Background Check

Move to accept Employment Application with changes as well as addition of separate Background Check form.

Motion made by Katie Hartwig, Seconded by Jonnie-Rae Grancorvitz, Motion passed.

Discuss/Approve Library Director Employment Advertisement

Move to accept Employment Ad with changes to be placed on SCLS job boards, Hub City Times and the Pittsville Record.

Motion made by Jill Richardson, Seconded by Katie Hartwig, Motion passed.

Discuss/Approve Possible Purchase of Additional Ancestry Subscription

Move to approve acquiring information on possible purchase of additional Ancestry subscription.

Motion made by Katie Hartwig, Seconded by Jill Richardson, Motion passed.

Discuss/Approve Library Loan Policy – Tabled for February Meeting

Library Report:

- A to Z Author's Challenge will run throughout this year
- Summer Reading Program to begin June 18th
- Overview of Foundation Funds

Motion to adjourn open session by Rebecca Niese, Seconded by Stacy Kunding at 7:50 p.m.

Motion to open in closed session by Katie Hartwig, Seconded by Jonnie-Rae Grancorvitz at 7:50 p.m.

Motion to adjourn closed session by Stacy Kunding, Seconded by Jonnie-Rae Grancorvitz at 8:23 p.m.

Motion to resume open session by Jonnie-Rae Grancorvitz, Seconded by Lesley Bauer at 8:23 p.m.

Motion to adjourn by Katie Hartwig, Seconded Stacy Kunding at 8:46 p.m.

Next meeting will be held Monday, Feb 4, 2019 at 7 p.m. Meetings are open to the public.