

Lester Public Library of Arpin Meeting Minutes

8091 Cty Rd. E., Arpin, WI 54410 Monday, April 1, 2019 at 7 p.m.

Called to Order by President Jill Richardson at 7:09 p.m.

Note: According to Article 4 Section 6 of the Bylaws, quorum is met with three attending members of the library's current five-member board.

Present: Jill Richardson, Katie Hartwig, and Lesley Bauer

Absent: Jonni-rae Grancorvitz, Rebecca Niese and Karmen Bouma

Additional Attendee: Director Stacy Kundinger and Marci Spindler

Approve March 2019 minutes

Move to accept March minutes as presented.

Motion made by Katie Hartwig, Seconded by Jill Richardson, Motion passed.

Approve March 2019 expenses

Move to accept March expenses as presented.

Motion made by Jill Richardson, Seconded by Lesley Bauer, Motion passed.

Approve March 2019 payroll

Move to accept March payroll as presented.

Motion made by Katie Hartwig, Seconded by Jill Richardson, Motion passed.

Discuss/Approve Salary Adjustment Policy

Tabled for May meeting.

Discuss/Approve Continuation of Butterfly Garden Project

The library currently does not have the financial resources to fund the construction or maintenance of this project.

Also of concern, is the limited staff available for the routine upkeep of the garden.

Move to terminate the Butterfly Garden project and return area to lawn.

Motion made by Jill Richardson, Seconded by Katie Hartwig, Motion passed.

Discuss/Approve Proposed Budget Changes

- Move the budgeted \$500 from DVD and \$200 from Books into Office Supply
- Move \$1620 of budgeted Copier/Printer/Maintenance to Repairs
- Leave \$500 in Copier/Printer/Maintenance
- Move \$300 of budgeted Copier/Printer/Maintenance to newly created Copies (this portion will now include expenses used to make color copies as needed by the library and track actual amount spent on such to determine the need of a color copier in the future)

Move to accept changes to current budget categories.

Motion made by Jill Richardson, Seconded by Katie Hartwig, Motion passed.

Library Director Report:

- Summer Learning Program: Four presentations have been confirmed.
- New Amazon credit card has been established and will replace existing VISA and Walmart cards.
- Electrical quotes are being gathered for needed light replacement as well as additional outlets.
- Due to an incident involving broken furniture, estimates will be gathered to replace existing chairs.

Board Discussion:

- Stacy, as Director, will attend quarterly Town Board Meetings.
- Bylaw review – Jill will work on section inclusion and corrections and bring to May meeting.
- LPLA is pleased to welcome two new members of the board: Marci Spindler and James Delikowski

Old Business:

- Pillar Protection/Lining of the parking lot – tabled for May meeting.
- Library Director Job Description – tabled for May meeting.

Motion to adjourn by Katie Hartwig, Seconded Lesley Bauer at 8:14 p.m.

Next meeting will be held Monday, May 6, 2019 at 7 p.m. Meetings are open to the public.