

Lester Public Library of Arpin Meeting Agenda

8091 Cty Rd. E., Arpin, WI 54410 Dec. 5, 2016 at 7 p.m.

Called to Order: _____

Present:

Absent:

Guests:

ACTION ITEMS

Approve November 2016 minutes

Move to accept November minutes as presented / with minor changes (circle one).

_____ Seconded by _____

Approve November 2016 expenses

Move to accept November expenses as presented / with changes (circle one).

_____ Seconded by _____

Approve November 2016 payroll

Move to accept November payroll as presented / with changes (circle one).

_____ Seconded by _____

**Ken Albrecht's hours for 2016 are shown in the Nov. Payroll inflating hours and payroll liability in expenses.

*Beth Martin's annual increase is reflected in payroll. Hire date was Nov. 11.

Action/Discussion

Library Director's annual review due. Evaluation forms are attached.

Library Director Report

Angel Tree: The first batch of tags were taken within two days. More should be coming.

Zumba: Cancelled for Dec. 6 due to Scholastic Book Fair. Will resume Dec. 13.

Scholastic Book Fair: Dec. 2-8. We are stretching sales out through Dec. 10. Pick up is scheduled for Dec. 13. Online shopping will be available as well.

Christmas Cookies and Cider offered to patrons and shoppers Sat., Dec. 3. The library will have extended hours through 3 p.m. for shoppers.

Antique Appraisal Event: Friday, March 24, 1-4 p.m.

REMINDER: Officer elections will be held in February.

Motion to adjourn by _____ seconded by _____. _____ p.m.

Next meeting will be held Monday, Jan 2, 2016 at 7 p.m. Meetings are open to the public.