

Lester Public Library of Arpin Meeting Minutes

8091 County Road E, Arpin, WI 54410 April 12th, 2021 at 7 p.m.

In compliance with COVID-19 guidelines, meetings will be held at the Arpin Safety Building until further notice.

Called to Order by President Jill Richardson at 7:00 p.m.

Present: Jill Richardson, Lesley Bauer, Steve Van Wyhe, Annette Pyke, Melissa Hardinger

Absent:

Additional Attendees: Director Stacy Kunding, Town Treasurer Karmen Bouma

Approve March 2021 minutes

Move to accept March minutes as presented.

Motion made by Jill Richardson, Seconded by Lesley Bauer, Motion passed.

Approve March 2021 expenses

Move to accept March expenses as presented.

Motion made Jill Richardson, Seconded by Lesley Bauer, Motion passed.

Approve March 2021 payroll

Move to accept March payroll as presented.

Motion made by Jill Richardson, Seconded by Steve Van Wyhe, Motion passed.

Library Director Report:

- Summer Library Program: presenters have been all booked, program will feature make 'n take kits
- Donation was received for the wall signage in kid's area
- Quarantine of materials update: we will no longer be quarantining materials so there will be faster turn around with red box
- Foyer heat source information: there is no working heat source in entry, and it would have to be serviced or replaced. Running a duct would not provide decent air flow as the connection would be too far away. We do need a heat source in the entry to prevent condensation on windows and drywall from freezing and cracking/peeling. Will raise issue at town meeting for opinion.

Board Discussion:

- Outdoor Dropbox purchase: discussed updated cost for drop box, as well as adding signage in memory of Beth Martin
- Mask Mandate review: discussed pros and cons of changing mask requirement to mask recommended, Stacy will post sign that masks are recommended instead of required

Discuss/Approve Loan Policy

Move to accept the Loan Policy with changes (patrons can have up to \$10.00 in fines charged to account before not being able to check out materials; \$3.00 processing fee added for lost/damaged items).

Motion made by Jill Richardson, Seconded by Melissa Hardinger, Motion passed.

Discuss/Approve Library Assistant review and wage increase

Move to accept Library Assistant review and wage increase as presented.

Motion made by Jill Richardson, Seconded by Steve Van Wyhe, Motion passed.

Discuss/Approve the purchase of an outdoor drop box

Move to accept the purchase of an outdoor drop box using memorial funds donated by the Martin family.

Motion made by Jill Richardson, Seconded by Melissa Hardinger, Motion passed.

Motion to adjourn by Jill Richardson, Seconded by Melissa Hardinger at 7:43 p.m.

Next meeting will be held Monday, May 10th at 7 p.m. Meetings are open to the public.