

# **Lester Public Library of Arpin Meeting Minutes**

8091 County Road E, Arpin, WI 54410 March 6, 2017 at 7 p.m.

Called to Order: 7:00 p.m.

Present: Katie Hartwig, Beth Martin, Judy Carlson, Ronda Stoffel, Jill Richardson, Mary Jo Krings, & Jonni-rae Grancorvitz

Absent: Jenna Johnsrud & Rebecca Neise

## **ACTION ITEMS**

### **Approve February 2017 minutes**

Move to accept February minutes as presented.

Motion made by Ronda Stoffel, Seconded by Judy Carlson, Motion passed.

### **Approve February 2017 expenses**

Move to accept February expenses with a minor change to Mid-America Books from \$125.39 to \$125.33.

Motion made Judy Carlson, Seconded by Ronda Stoffel, Motion passed.

### **Approve February 2017 payroll**

Move to accept February payroll as presented.

Motion made by Judy Carlson, Seconded by Mary Jo Krings, Motion passed.

### **Policy Manual Reviews for April's Board Meeting:**

- Volunteer Agreement & Application
- Library Director Job Description & Evaluation
- Library Assistant Job Description & Evaluation

### **Library Director Report**

- New laptop ordered to replace the old patron desktop computer
- Semi-Annual Book Sale; March 6<sup>th</sup>-24<sup>th</sup>
- Gardening Basics with Wood County Extension had four patrons
- Kevin Krings will be donating another tree for the yard
- New Volunteers – Madison B.
- Future Patron Events:
  - Home Buying Basics; March 13<sup>th</sup> from 6-7 p.m.
  - Midstate Technical College and Job Department available for one-on-one help with college and job applications; March 15<sup>th</sup>
  - Genealogy Club; March 20<sup>th</sup>
    - Meets third Monday of each month
  - Antique Appraisal Event; March 24<sup>th</sup> from 1-4 p.m.
  - Peeps Contest; April 13<sup>th</sup> at 6 p.m.
- Summer Learning Program:
  - People with Disabilities Traveling Exhibit & Presenter
  - UWSP Environmental Sciences
  - UW Extension – Healthy Families & Nutrition
  - Home Depot
  - Home Builders

Motion to adjourn by Ronda Stoffel, Seconded by Mary Jo Krings at 7:32 p.m.

**Next meeting will be held Monday, April 3<sup>rd</sup>, 2017 at 7 p.m. Meetings are open to the public.**